

GENERAL PARKING RULES AND REGULATIONS

1. Purpose and Applicability

1.1. These Rules shall regulate the parking of motor vehicles, two-wheelers and other permitted vehicles within the premises of the Society.

1.2. These Rules shall apply to all members, flat owners, tenants, residents, visitors, vehicle owners and persons using the Society's parking areas.

1.3. The purpose of these Rules is to ensure orderly parking, prevent unauthorised occupation of parking spaces, maintain security and facilitate the free movement of residents, pedestrians and emergency vehicles.

1.4. These Rules shall be read with the Delhi Cooperative Societies Act, 2003, the Delhi Cooperative Societies Rules, 2007, the registered bye-laws of the Society and other applicable laws and binding directions.

2. Allocation of Parking Spaces

2.1. Parking spaces within the Society shall be allocated or designated by the Managing Committee or other competent authority in accordance with the registered bye-laws and lawful decisions of the Society.

2.2. Every resident shall park their vehicle only in the parking space specifically allocated or authorised for that vehicle by the Society.

2.3. The parking allocation shall be an arrangement for the regulated use of parking space and shall not, by itself, confer ownership of any common area or an independent proprietary right in the parking space.

2.4. The Managing Committee reserves the right to revise, reallocate or change the designated parking space of any vehicle whenever reasonably necessary for administrative requirements, safety, traffic management, maintenance, repair work or the equitable utilisation of available parking space, subject to applicable law and the registered bye-laws.

2.5. Before implementing a change in allocation, the Society shall ordinarily inform the concerned resident or vehicle owner through written notice, the registered contact details, an authorised electronic communication channel or another reasonable means.

2.6. Except in an emergency or where immediate action is necessary for safety or maintenance, reasonable advance notice shall be given before a change in allocation takes effect.

2.7. Residents shall comply with a lawful revised allocation after receiving the applicable notice. No resident shall claim an absolute or permanent right to a particular parking location merely because the vehicle was previously parked there.

3. Prohibition on Parking of Outside Vehicles

3.1. Parking of outside vehicles within the Society's premises is prohibited unless expressly authorised by the Society under a valid visitor or temporary-parking arrangement.

3.2. For the purposes of these Rules, “outside vehicles” means vehicles that are not registered with or authorised by the Society for parking within its premises.

3.3. Vehicles belonging to non-residents, visitors, commercial establishments, outsiders or persons having no authorised parking entitlement shall not be parked within the premises without prior authorisation under the applicable Society procedure.

3.4. A visitor may be permitted temporary entry or parking only in a designated visitor-parking area, where such an arrangement exists and is authorised by the Society.

3.5. Entry of a vehicle for delivery, loading, unloading, emergency assistance or other temporary purposes shall not, by itself, confer a right to park the vehicle within the premises.

3.6. Security personnel shall enforce these provisions in accordance with the Society's authorised access-control procedures and shall not obstruct emergency services or other vehicles whose entry is required by law.

4. Mandatory Parking Stickers

4.1. Only vehicles registered with the Society and displaying a valid parking sticker issued by the Society shall be permitted to use the Society's authorised parking spaces, subject to the applicable allocation and these Rules.

4.2. Every resident seeking parking authorisation shall submit the prescribed vehicle-registration details to the Society in the google form, including:

- a. Name and flat number of the resident;
- b. Vehicle registration number;
- c. Type of vehicle;
- d. Contact details of the resident or authorised vehicle user; and
- e. Such additional particulars as are reasonably necessary for parking administration and security.

4.3. The Society shall issue parking stickers or other approved identification credentials to eligible vehicles in accordance with its registration procedure and the applicable parking entitlement.

4.4. The sticker shall be displayed prominently at the location specified by the Society so that it can be readily checked by authorised security personnel.

4.5. A parking sticker shall be valid only for the vehicle and parking entitlement for which it was issued. It shall not be transferred to another vehicle or person without the Society's approval.

4.6. Residents shall inform the Society promptly if a sticker is lost, damaged, stolen or rendered unusable, or if the registered vehicle is sold, replaced or otherwise ceases to be used by the resident.

4.7. A replacement sticker shall be issued after verification under the Society's prescribed procedure.

4.8. The Society may suspend or cancel a sticker where the associated parking entitlement has lawfully ceased, the vehicle details are materially incorrect, or the sticker has been misused, after following the applicable procedure.

5. Penalty for Parking Without a Valid Sticker

5.1. Any resident's vehicle found parked within the premises without a valid Society-issued parking sticker shall be treated as an unauthorisedly parked vehicle, unless the absence of the sticker is covered by a temporary authorisation or another recognised exception under these Rules.

5.2. Such vehicle shall be liable to a parking penalty only where the penalty has been validly authorised under the applicable law, registered bye-laws or duly adopted parking policy of the Society.

5.3. Before imposing a penalty, the Society shall, wherever reasonably practicable, notify the concerned resident of the alleged violation and provide an opportunity to explain the circumstances, particularly where the sticker is lost, damaged, awaiting replacement or temporarily unavailable.

5.4. The amount of any authorised penalty shall be specified in the approved parking schedule or resolution and applied uniformly to similarly situated residents.

5.5. A penalty shall not be imposed arbitrarily, retrospectively without lawful authority, or in an amount unsupported by the governing documents.

5.6. Where a vehicle is repeatedly parked without a valid sticker, the Society may take further measures permitted by its valid bye-laws and applicable law.

5.7. Nothing in these Rules authorises security personnel or the Society to damage, seize, clamp or tow a vehicle except where such action is lawfully authorised and carried out through the applicable procedure.

6. Parking Discipline and Safety

6.1. Vehicles shall be parked wholly within the designated parking markings or authorised space and shall not obstruct neighbouring parking spaces.

6.2. No vehicle shall obstruct entrances, internal roads, driveways, pedestrian pathways, ramps, fire exits, fire-tender access routes or emergency facilities.

6.3. Residents shall not park vehicles in front of gates, building entrances, service areas, landscaped areas or other places not authorised for parking.

6.4. Vehicles shall be parked in a manner that does not prevent other authorised users from entering or leaving their parking spaces.

6.5. No vehicle shall be driven at an unsafe speed within the Society's premises.

6.6. Vehicle horns shall not be used unnecessarily within the residential complex.

6.7. Parking spaces shall not be used for vehicle repairs, storage of goods or other activities that create a safety hazard or interfere with common use, except where expressly permitted.

7. Multiple Vehicles and Additional Parking

7.1. A resident seeking parking authorisation for more than one vehicle shall register each vehicle separately and obtain the required parking sticker for each vehicle.

7.2. Allocation of parking for additional vehicles shall depend upon available space, lawful parking entitlements, the registered bye-laws and the Society's approved allocation policy.

7.3. Possession of a parking sticker shall not entitle a resident to occupy more parking spaces than have been allocated or authorised.

7.4. The Society may maintain a vehicle register identifying the flat, vehicle number, sticker number and parking allocation for administrative and security purposes.

8. Temporary Vehicles and Replacement Vehicles

8.1. A resident using a temporary, borrowed, hired or replacement vehicle shall inform the Society and obtain temporary parking authorisation where required.

8.2. The Society may issue a temporary sticker or other verifiable authorisation for a specified period and vehicle.

8.3. Temporary authorisation shall not be treated as a permanent parking entitlement and shall expire on the date or under the conditions specified by the Society.

8.4. A vehicle awaiting sticker replacement shall be dealt with under the Society's prescribed temporary-authorisation procedure.

9. Responsibilities of Residents

9.1. Every resident shall ensure that the vehicle registered against their flat complies with these Rules.

9.2. Residents shall cooperate with the Managing Committee and authorised security personnel in maintaining accurate vehicle records and orderly parking.

9.3. Residents shall not misuse another person's parking allocation, sticker or vehicle-registration details.

9.4. Any change in vehicle ownership, registration number, flat occupancy or parking entitlement shall be reported to the Society within a reasonable period.

9.5. Residents shall promptly report unauthorised parking, obstruction, damage to parked vehicles or other material parking-related incidents.

10. Responsibility for Damage and Security

10.1. Residents shall exercise reasonable care to avoid damage to other vehicles, parking fixtures, gates, barriers and common property.

10.2. Any damage caused by a resident or a person for whom the resident is legally responsible shall be dealt with in accordance with the applicable law, valid bye-laws and established facts.

10.3. The Society may maintain reasonable security and vehicle-access records, subject to applicable privacy and data-protection requirements.

10.4. The Society's parking arrangements shall not be construed as an unconditional guarantee against theft, accidental damage or other loss, except to the extent responsibility arises under applicable law or a specific undertaking.

11. Complaints and Disputes

11.1. A resident may submit a written complaint concerning parking allocation, unauthorised parking, sticker issuance, penalties or obstruction.

11.2. The Society shall consider the complaint fairly and communicate its decision within a reasonable period.

11.3. A resident disputing a revised parking allocation or penalty may submit a written representation to the Managing Committee or other competent authority under the applicable procedure.

11.4. Parking disputes shall be resolved in accordance with the registered bye-laws, applicable law and lawful resolutions of the Society.

12. Enforcement

12.1. The Managing Committee may issue notices and take corrective action to enforce these Rules within its lawful authority.

12.2. Any penalty, cancellation of parking authorisation or other adverse measure shall be imposed only on a valid legal basis and through the applicable procedure.

12.3. No provision of these Rules shall authorise arbitrary discrimination, unlawful seizure of a vehicle, forcible entry into a vehicle or any other coercive measure not permitted by law.

12.4. The Society may refer matters involving obstruction, trespass, dangerous parking or other suspected unlawful conduct to the competent authority where appropriate.

13. Amendment and Interpretation

13.1. These Rules may be amended by the competent body of the Society in accordance with the DCS Act, DCS Rules, registered bye-laws and prescribed procedure.

13.2. These Rules shall be interpreted consistently with applicable law, the Society's title and allotment conditions, and any binding directions of a competent authority.

13.3. If any provision is found to be inconsistent with applicable law, it shall be read down or treated as inoperative to the extent of such inconsistency.